



Brightwell-cum-Sotwell Parish Council Agenda – Tuesday 16th December 2025

To all members of the Council, you are hereby summonsed to attend the Parish Council Meeting of Brightwell cum Sotwell Parish Council at The Church Room, Brightwell-cum-Sotwell on

Tuesday 16th December at 7.30pm for the purpose of transacting the following business.

1. To receive apologies for absence
2. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on 18th November 2025
3. To Vote on and Co-opt the new Council Member
4. New Councillor to sign the Declaration of Office book
5. Declaration of Interests
6. Public Participation Session –
7. Reports
 - a) County Councillor’s Report
 - b) District Councillors’ Report
 - c) Clerk’s Report to include Matters Arising from previous minutes

d) Planning Report

			Response due	Comments
P25/S3386/HH	Rockwood, Mackney Lane	Demolition of dilapidated storage garage and replaced with a single storey side extension.	25/11/25	
P25/S2842/S43	Benjamin House – BCS	Variation of Condition 2 on P25/S0745/HH		
P25/S3473/HH	Fairways, High Road, BCS	S Storey Extension	1/12/25	
P25/S3701/DIS	The Rodings, High Road,	Discharge Condition 7		

Agree December Payments for approval

Payee and Reason	£ GROSS	£ Total
Clerk’s Salary	£1080.00	£1080.00
Scofell	£1175.65	£1175.65
Starboard Systems (Scribe)	£ 44.40	£ 44.40
SWA Arbouriculture Ltd (Wellsprings Tree)	£1116.00	£1116.00

Payments made between meetings and approved: November

Arrow Fencing (Playground Repairs)	£828.88 (approved by Chair JH 1/12/25)
KP Stationers (Diary 2026)	£ 5.70
MKA Ecology Ltd (Pavilion Survey)	£962.40

- 6) Pavillion Update (RN)
- 7) Village Hall update (GG)
- 8) Playground update (GG)
- 9) Budget/Precept (JH)
- 10)Millenium Wood (CH)
- 11) Pennygreen Lane – Fence (GG)
- 12) Earth Trust Footpaths (CH)
- 12)Matters for reporting and items for inclusion on December’s Agenda

The next meeting of Brightwell-cum-Sotwell Parish Council is on Tuesday 20th January 2026, **Church Room**, Mrs Jeanette Gray, Parish Clerk – 01491 826968 – bcsparishcouncil@googlemail.com
Parish Council Office, The Village Hall, West End, Brightwell cum Sotwell OX10 0RY

JA Gray