



## Brightwell-cum-Sotwell Parish Council Agenda – Tuesday 20<sup>th</sup> January 2026

To all members of the Council, you are hereby summonsed to attend the Parish Council Meeting of  
Brightwell cum Sotwell Parish Council at:

**The Village Hall, Stewart Room, West End, Brightwell-cum-Sotwell**

**Tuesday 20<sup>th</sup> January 2026 at 7.30pm** for the purpose of transacting the following business.

1. To receive apologies for absence
2. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on 16<sup>th</sup> December 2025
3. Declaration of Interests
4. Public Participation Session – D Fox – Cob Wall Update
5. Reports
  - a) County Councillor’s Report
  - b) District Councillors’ Report
  - c) Clerk’s Report to include Matters Arising from previous minutes

**d) Planning Report**

|               |  |  | Response due  | Comments         |
|---------------|--|--|---------------|------------------|
| P25/S3473/HH  | Fairways, High Road, BCS   | S Storey Extension   |               | Granted 4.12.25  |
| P25/S3059/S73 | Earthtrust Between Hill Farm & Sire Hill Wittenham   | Variation of condition 2 & 8 - The creation of a new access track from Sires Hill and the formation of new car parking areas | <b>4/1/26</b> |                  |
| P25/S3229/HH  | Beauchamp Grange Old Nursery Lane Brightwell-cum-Sotwell - Demolition of an existing double garage |  |               | Granted 19.12.25 |
| P25/S1175/FUL | Jubilee Pavillion  | Amendment  |               |                  |
| P25/S3965/NM  | Brackenbury, High Road, BCS  | Non-Material amendment (P22/S1150/HH)  |               |                  |

6) **Agree December Payments for approval**

| <b>Payee and Reason</b>                                  | <b>£ NET</b> | <b>£ VAT</b> | <b>£ Total</b> |
|--|--------------|--------------|----------------|
| Clerk's Salary   | £ 986.44     | £0           | £ 986.44       |
| Starboard Systems (Scribe)                               | £ 37.00      | £ 7.40       | £ 44.40        |
| Talk Talk (Phone/Internet- Reduced amount due to credit) | £ 13.08      | £ 2.62       | £ 15.70        |

**Payments made between meetings and approved: January**

Janet Harding (McAfee annual renewal) £109.99 (Net £91.83 VAT £ 18.16)  
First Rescue (Replacement defib Pads) £ 77.94 (Net £64.95 VAT £12.99)  
Parish Online (New Website/Emails) £342.00 (Net £285.00 VAT £57.00)

- 7) Pavillion Update (RN) & Discussion regarding who will take over the Jubilee Pavillion when Cllr.S Robson retires (SR)
- 8) Village Hall update (GG)
- 9) Playground update (GG)
- 10) Millenium Wood (CH)
- 11) Earth Trust Update (CH)
- 12) Email Format for Signatures (CH)
- 13)Recruitment & process for 2027 Elections (JD)
- 14) Matters for reporting and items for inclusion on February Agenda

The next meeting of Brightwell-cum-Sotwell Parish Council is on Tuesday 17<sup>th</sup> February 2026,

**The Village Hall, Stewart Room, West End, Brightwell-cum-Sotwell**

Mrs Jeanette Gray, Parish Clerk – 01491 826968: [clerk@brightwellcumsotwell-p.gov.uk](mailto:clerk@brightwellcumsotwell-p.gov.uk)  
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*J.A Gray*