



Brightwell-cum-Sotwell Parish Council Agenda – Tuesday 17th February 2026

To all members of the Council, you are hereby summonsed to attend the Parish Council Meeting of Brightwell cum Sotwell Parish Council at:

The Village Hall, Stewart Room, West End, Brightwell-cum-Sotwell

Tuesday 17th February 2026 at 7.30pm for the purpose of transacting the following business.

1. To receive apologies for absence
2. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on 20th January 2025
3. To Vote on & Co-opt New Council Member
4. New Councillor to sign the Declaration of Office book
5. Declaration of Interests
6. Public Participation Session: S Scott, SMS Planning, re Planning Application: P24/S4056/FUL
7. Reports
 - a) County Councillor’s Report
 - b) District Councillors’ Report
 - c) Clerk’s Report to include Matters Arising from previous minutes

d) Planning Report

			Response due	Comments
P25/S4047/Dis	Brightwell Mannor, Brightwell Street:	Application for Discharge of Condition 3		
P25/S3473/HH	Fairways, High Road, BCS	S Storey rear Extension	No date noted	
P26/S0016/HH	Beauchamp Grange Old Nursery Lane Brightwell-cum-Sotwell	Demolish existing boundary wall & construct new boundary wall with entrance gates	11/2/26	
P26/S0015/HH	Beauchamp Grange	Construct 1.5 storey front extension & rear extension	11/2/26	
P26/S0170/DIS	Beauchamp Grange	Discharge of condition 4 on P25/S3229/HH		
P25/S3701/DIS	The Rodings, High Road, BCS	Amended plan 15.1.26		
P25/S1175/FUL	Jubilee Pavillion	Amended 6.1.26		
P25/S4056/FUL	Land adjoining Plumbing Station, Sotwell Street	Demolish existing workshop/storage building & construct new s/storey self-	18/2/26	

		build dwelling and carport		
P26/S0143/HH	Church House, Sotwell Street, BCS	Alterations to annexed accommodation for Church House	18/2/26	
P25/S3059/S73	Earthtrust, Between hill Farm & Sires Hill	Variation of Condition 8 on application P20/S1290/FUL		
P26/S0429/DIS	Langton House, Bell Lane, BCS	Discharge Condition 5 on ref P25/S2322/HH		

8) **Agree February Payments for approval**

Payee and Reason	£ NET	£ VAT	£ Total
Clerk's Salary	£ 986.44	£0	£ 986.44
Starboard Systems (Scribe)	£ 37.00	£ 7.40	£ 44.40
Talk Talk – (Clerk looking into increased amount – case open)	£ 49.02	£ 9.80	£ 58.82

Payments made between meetings and approved: February

James Davys (Expenses S Robson Retirement)	£43.99
Amazon (Office Equipment – Box Files & Filing)	£21.98 (VAT £3.66)
Amazon (Office Equipment – paper tray)	£8.99 (VAT 1.50)
Village Hall (Meeting Room)	£25.00
HMRC – PAYE- Quarterly	£519.12

9) Invoice: Arrow Fencing: Mackney Lane Rec/Kings Meadow Fence for Payment £1518.00 – to approve

10) Pavillion Update (RN)

11) Village Hall update (GG) & South & Vale Grants Award – Village Hall Fund Raising (KS)

12) Tennis Courts -Fence/Recreation Ground foot path (GG) Including Arrow Quote & questions for discussion

13) Calvin Thomas Way Bollards (KS)

14) Defibrillator Box (Village Hall) replacement/repair

15) Quote: Scofell – Millenium Wood Footpath

16) Citizen's Advice: Request for funding

17) Replacement Laptop

18) Potholes – email from resident (sent to all)

19) Fly-Tipping – procedure (KS)

20) Matters for reporting and items for inclusion on March Agenda

The next meeting of Brightwell-cum-Sotwell Parish Council is on Tuesday 17th March 2026,

The Village Hall, Stewart Room, West End, Brightwell-cum-Sotwell

Mrs Nettie Gray, Parish Clerk – 01491 826968: clerk@brightwellcumsotwell-pc.gov.uk

Parish Council Office, The Village Hall, West End, Brightwell cum Sotwell OX10 0RY

Nettie Gray