



## Brightwell-cum-Sotwell Parish Council Agenda – Tuesday 24th March 2026

To all members of the Council, you are hereby summonsed to attend the Parish Council Meeting of  
Brightwell cum Sotwell Parish Council at:

**The Village Hall, Stewart Room, West End, Brightwell-cum-Sotwell**

**Tuesday 24<sup>th</sup> March 2026 at 7.30pm** for the purpose of transacting the following business.

1. **Welcome to the public and thank you for attending. We would like to make it clear that whilst you are very welcome to attend our Parish Council meeting, you only have the right to observe. You may only speak or participate if you have previously requested via the Clerk to do so. Thank you.**
2. To receive apologies for absence
3. To confirm and sign as a true record the minutes of the last meeting of the Parish Council held on 17<sup>th</sup> February 2025
4. Declaration of Interests
5. Public Participation Session: R Todd – Planning Application
6. Reports
  - a) County Councillor’s Report
  - b) District Councillors’ Report
  - c) Clerk’s Report to include Matters Arising from previous minutes
  - d) **Planning Report**

			<b>Response due</b>
P26/S0258/HH	Tree Haven, Sotwell St, BCS –	Demolish existing rear s/storey extension and replace with new enlarged footprint	18/3/26 – No Objections
P26/S0335/HH	Haycroft, Brightwell Street, BCS	Erection of a shed and potting shed	18/3/26 – No Objections
P26/S4052/S73	Maitland, Sotwell Street, BCS	Variation of condition 2 on P25/S2668/HH	
P26/S0016/HH	Beauchamp Grange, Old Nursery Lane, BCS	Construction of 1.5 storey front extension & s storey rear extension	
P24/S3481/O	Development work – Land West of Shillingford Road	Amend Plans & Addt documents	
P25/S3711/HH	1 Meadow View, Brightwell Street-BCS	Dropping approx. 1m kerb	
P26/S0526/S73	Highlands, High Road, BCS	Variation of Condition 2 on P24/S1253/HH	20/3/26

P25/S4056/FUL	Land adjoining Pumping Station, Sotwell Street: Amendment		
P26/S0143/HH	Church House, Sotwell Street: Alterations to annexed accommodation		

#### 6e) Agree March Payments

Payee and Reason	£ NET	£ VAT	£ Total
Clerk's Salary	£ 986.44		£986.44
Starboard Systems (Scribe)	£ 37.00	£ 7.40	£ 44.40
TalkTalk	£ 31.05	£ 6.21	£ 37.26
OALC – Membership	£ 325.32	£ 65.06	£390.38
Nest Pension	£ 50.40		£ 50.40
Stewart Room x 2 (Jan/Feb)	£ 25.00 x2		£ 25.00 x 2
Lloyds Interest	£ 4.25		£ 4.25
Jubilee Pavillion - CREDIT	£ 900.00		£ 900.00
SODC GRANT – Cob Wall - CREDIT	£1000.00		£ 1000.00
HMRC – VAT Reclaim	£1245.70		£ 1245.70
		<b>Balance of Community Account</b>	<b>£14428.84</b>

#### Payments made between meetings and approved: February

Currys (replacement Laptop £ 629.00 – VAT £104.83 (approved Minutes 17/2/26 point17  
Arrow Fencing £ 1518.00 VAT £253.00 (Approved Minutes 17/2/26 Point 9)  
Wel Medical Defib Cabinet £ 491.94 VAT £ 81.99 (Approved Minutes 17/2/26 Point 14)

- 7) Pavillion update – RN – advised boiler needs replacing by SR
- 8) Village Hall update – GG
- 9) Playground update – GG
- 10) Finance Update - JH
- 11) Surface Water drainage around village – KS
- 12) Quotes – Arrow Fencing – GG & Jet it off

13) New wall & access on Bakers Lane – damage to hedge & trees - GG

14) CAB – procedure for funding requests going forward -? Policy/Procedure document JD

15) Matters for reporting and items for inclusion on March Agenda

The next meeting of Brightwell-cum-Sotwell Parish Council is on Tuesday 21<sup>st</sup> April 2026,

**The Village Hall, Stewart Room, West End, Brightwell-cum-Sotwell**

Mrs Nettie Gray, Parish Clerk – 01491 826968: [clerk@brightwellcumsotwell-pc.gov.uk](mailto:clerk@brightwellcumsotwell-pc.gov.uk)

Parish Council Office, The Village Hall, West End, Brightwell cum Sotwell OX10 0RY

*Nettie Gray*